



2019 OAK FOREST ELEMENTARY AUCTION DONATION FORM

DEADLINE TO SUBMIT AUCTION ITEMS AND DONATION FORM IS **FRIDAY, FEBRUARY 15, 2019**. ANY INFORMATION RECEIVED AFTER THE DEADLINE WILL NOT BE LISTED IN THE AUCTION PROGRAM.

Donor Information (Please type or print legibly)

Donor: _____

Contact Person: _____

Address: _____
Street City State Zip

I wish to be listed in the auction program as: _____

I am unable to contribute an item but wish to support Oak Forest Elementary as an auction underwriter.

Enclosed is my contribution payable to Oak Forest Elementary PTA for \$_____

I wish to remain anonymous

Please remove me from your solicitation list

Item Information (please use one form per item)

Item or Service Donated: _____ Fair Market Value: \$_____

Complete Description (Please be specific and include any deadlines/restrictions/blackout dates. You may also include a photo).

Please check all that apply to your donation:

Gift Certificate/Tickets _____ Tangible Item _____

Item is enclosed _____ Arrange for pickup by OFE Volunteer _____

OFE has my permission to create a certificate for this item: Yes _____ No _____

We gratefully acknowledge your generous support and commitment to our students' future. Oak Forest Elementary PTA is a nonprofit organization qualified under 501(c)(3) of the Internal Revenue Code. Consult a tax advisor to confirm that your donation is tax-deductible. Please keep a copy of this form for your records and return the completed form to auction@oakforestpta.com or return a hard copy with any tangible items to Oak Forest Elementary, ATTN: PTA – Auction, 1401 W 43rd Street, Houston, TX 77018. Questions? Please contact auction@oakforestpta.com or 281-435-7584.



Oak Forest PTA